

IQ Monkey Education Limited

Shop 48A, 1/F, Ocean Walk,

168-236 Wu Chui Road

Tuen Mun. N.T.

Attn.: Mr. John Smith

Center Manager

Our Ref.: L0018/23/STMSC/00015

Date : 30 September 2023

Dear Mr. Smith,

Submission of Audited Turnover Statement

Shop No. A. Monkey Tree English Learning Centre, Ocean Walk

We wish to draw your immediate attention that the audited turnover statement for the period from January 2021 to December 2022 has not yet been received.

According to the Tenancy Agreement for the captioned premises which stipulated that "At the close of each Accounting Period...(Abstract of relevant clause)".

In this connection, you are requested to submit the said audited turnover statement within 14 days from the date of this letter.

Should you have any queries, please feel free to contact our Ms. Chen DaiWan at 88888888.

Thank you for your attention.

Yours sincerely,

For MTR Corporation Limited



陳大文

經理

Licensed PMP (WYGL)

CDW

c.c. Leasing Team, MTRC

Licensed PMC (C-114608)

Ocean Walk Management Office
Ocean Walk, 168-235 Wu Chui Road, Tuen Mun, New Territories.
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